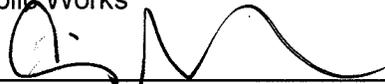


**STAFF REPORT**  
**COUNCIL MEETING DATE:**  
**January 23, 2012**

**ITEMS FOR COUNCIL CONSIDERATION:**

**Orchard to Ocean Sponsorship Request**

**Report prepared by:** Erin Maker, Environmental Coordinator  
**Department:** Public Works

  
\_\_\_\_\_  
Signature

**Reviewed by  
Public Works  
Director:**

  
\_\_\_\_\_  
Signature

**Reviewed by  
City Manager:**

  
\_\_\_\_\_  
Signature

**ACTION  NON-ACTION  STAFF RECOMMENDATION:**

Consider a request from the Carpinteria Education Fund for the City of Carpinteria to be a sponsor of the 20<sup>th</sup> Annual "Orchard to Ocean" event and direct staff as determined appropriate.

**Motion:** I move to waive the Special Event application fee and authorize the use of City traffic control devices and personnel for the event.

**I. DISCUSSION:**

The Orchard to Ocean 5k run is an annual event that benefits the Carpinteria Unified School District. The event is organized by the Carpinteria Education Foundation, which has distributed over \$700,000 in funds to the eight schools in the Carpinteria Unified School District since its inception. The Carpinteria Education Foundation's mission is dedicated to excellence in education and offers support through grants and donations from the private sector, as well as promoting community involvement to meet the needs of the local school district.

The event is held on City streets and requires Special Event Permit approval. The permit processing fee of one hundred dollars (\$100.00) was paid at the time of application submittal. The event organizer has requested that the City of Carpinteria support the 5k run by providing Department of Public Works personnel and traffic control equipment, including cones, safety vests and temporary No Parking signs. They also requested the City sponsor the event by waiving the non-profit Special Event permit application fee.

**III. FINANCIAL CONSIDERATIONS:**

The non-profit Special Event permit application fee is one hundred dollars (\$100.00). Public Works Maintenance staff time is approximately two hundred dollars (\$200.00) for installation and disassembly of traffic controls.

**V. ACTION ITEMS:**

1. Sponsor the Event by waiving the application fee and authorizing use of City traffic control devices and personnel for the event.
2. Do not waive the fee and provide further direction to staff.

**VI. ATTACHMENTS:**

Attachment A: Letter from the Carpinteria Education Foundation

Attachment B: Special Event Permit

Attachment C: Conditions of Approval

**ATTACHMENT A**



CARPINTERIA EDUCATION FOUNDATION, INC.  
A Partnership for Excellence in Public Education

Executive Board

Sally Green  
President

Paul Pettine  
*Past President*

Mary Zeoli  
*Vice President*

Ed George  
*Treasurer*

Jane Craven  
*Secretary*

Marybeth Carty

Board of Directors

Cherie Dayka  
Janie Foley  
Bambi Leonard  
Curtis Lopez  
Kathleen Reardon  
Brian Swarm  
Erma Zuniga

Advisory Board

Paul Cordeiro  
Gerardo Cornejo  
Jeff Madrigal  
Holly Minear  
Kristen Mayville  
John Merritt

Development Director

Patricia Alpert

January 17, 2012

Dear Carpinteria City Council,

On March 10<sup>th</sup> Carpinteria Education Foundation, Inc. is having its 20<sup>th</sup> Annual Orchard to Ocean Run.

This event fundraiser benefits all 8 public schools in Carpinteria from Summerland Elementary to Carpinteria High School. All proceeds go to the school sites determined by their population.

If possible, could you waver the fees for this community event?

Thank you in advance for your continued support!

All my best,

Patricia Alpert

Development Director

805-566-1615

**ATTACHMENT B**

City of Carpinteria, California



**DEPARTMENT OF PUBLIC WORKS**

**SPECIAL EVENT PERMIT APPLICATION**

EVENT NAME: 20th Annual Orchard to Ocean 10k, 5k and 1 mile Fun Run

<u><i>Charles W. Elch</i></u> Public Works Director	<u><i>Kelly G. Moore</i></u> Lieutenant	<u><i>[Signature]</i></u> City Manager
<u>1/19/12</u> Date	<u>1-19-12</u> Date	<u>1/19/12</u> Date

Applicant: Carpinteria Education Foundation, Inc. /5201 8th Street, Suite 311 Carp. Ca 93013/ 805-566-1615

Name	Address	Phone
------	---------	-------

Alternative Contact: Patricia Alpert/154 Serafin Way Carp. Ca 93013/805-722-5909

Name	Address	Phone
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Brief description of proposed event and request: 20th Annual Orchard to Ocean 10K,

5K and 1 mile fun run and walk is a

Carpinteria Unified School District fund raiser sponsored by  
Carpinteria Education Foundation, Inc.

Event Date: Mar. 10, 2012 Start Time: 7am To: noon

Assemble Time: 6am Place: Children's project at Main, Carp.

Disassemble Time: noon Place: Children's project at Main, Carp.

Estimated Number of Participants: 500

Type and estimated number of vehicles, animals, structures and/or equipment on site: Vehicle parking on side streets, race chute and PA equipment.

Support Requirements: Traffic  Crowd Control  Street Closure  Other

Soft closing of the street between 8th and 9th on the right side of the street beside Main School.

Loan of 60 cones, 40 vests, 25 "no parking signs" 20 delimitations to be picked up by Friday March 9, 2012.

Will this event cause any disturbance, noise or congestion in the vicinity of the proposed event?

Yes  No

If yes, please explain and give mitigating measures: A letter will be distributed to residents of surrounding area prior to the event.

Will food or beverages be sold at the event? Yes  No

If yes, what are you selling: \_\_\_\_\_

Route to be traveled (include diagram): see attached map.

Plans for traffic control (include diagram): Chalked course route, directional arrows, and course marshals.

**Applicant shall submit traffic plans, event diagrams and any other information required to analyze the event and its impacts. The City may require additional information or requirements as necessary to ensure safe use of the City's facilities and or property. The City may attach additional Permit Conditions prior to the issuance of the permit and associated requests.**

**IMPORTANT:** Before any special event permit application is approved, the Sheriff's Department must confirm traffic control plans. Traffic control is the responsibility of the event organizer. Contact the Sheriff's Office at 684-5405 ext. 426

**INSURANCE REQUIREMENTS:**

Not less than one million dollars (\$1,000,000) combined single limit for both bodily injury and property damage. The policy or policies shall also contain a provision that no termination, cancellation, or change of coverage for the insured or additional insured shall take effect until ten (10) days notice has been given in writing to the City Clerk of the City of Carpinteria.

**THE CITY OF CARPINTERIA MUST BE SHOWN AS AN ADDITIONAL INSURED PARTY (PLEASE INCULDE POLICY ENDORSEMENT PAGE). THE CERTIFICATE MUST BE SUBMITTED ALONG WITH THIS APPLICATION.**

Applicant's Signature:  Date: 1/18/12

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OFFICE USE ONLY

FEE PAID: \$ \_\_\_\_\_ CHECK #: \_\_\_\_\_ CASH  RECEIPT: \_\_\_\_\_ DATE: \_\_\_\_\_

CERTIFICATE OF INSURANCE RECEIVED: YES  NO

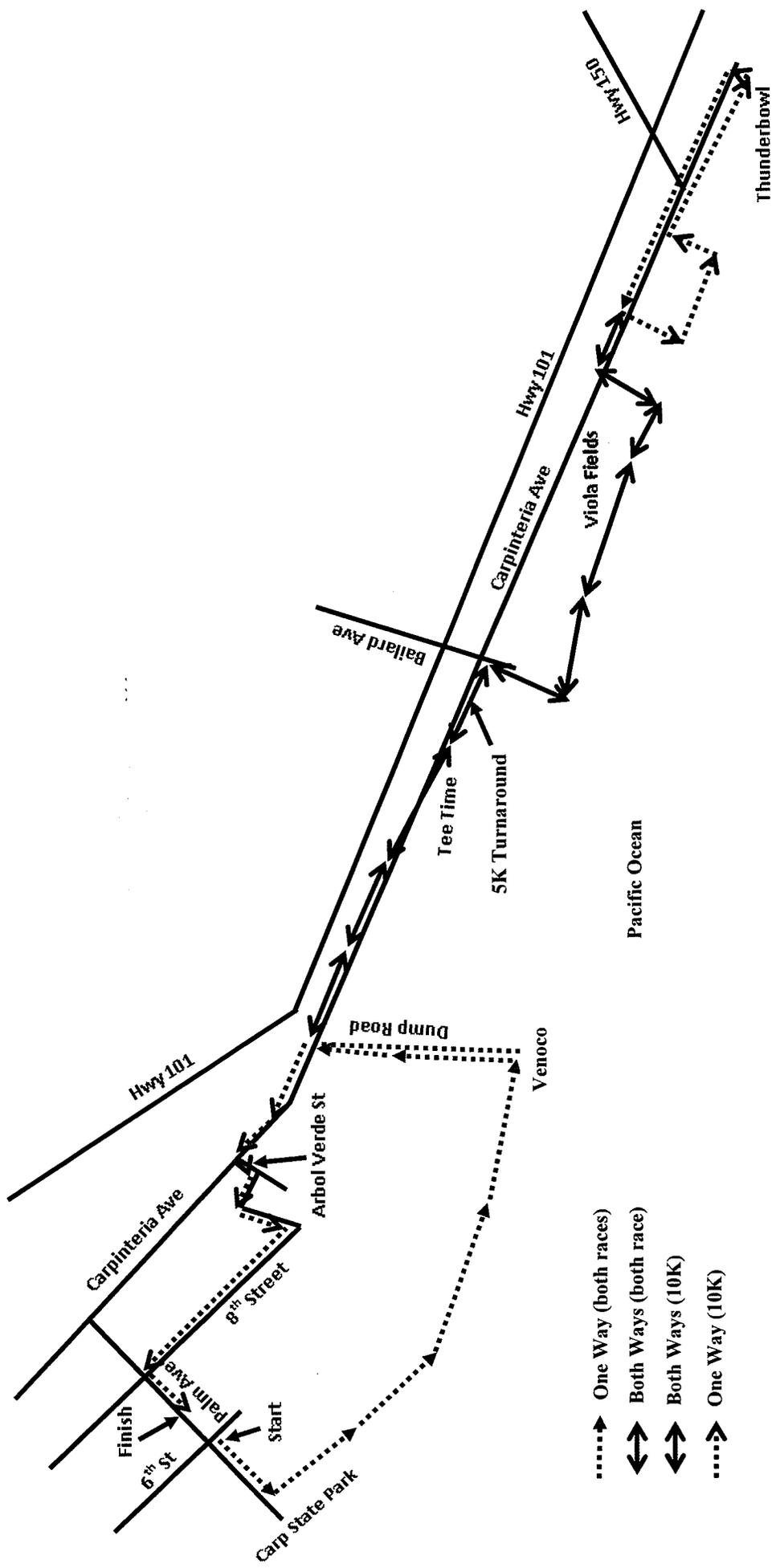
**ATTACHMENTS:**

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- .....> One Way (both races)
- ⇄ Both Ways (both race)
- ⇄ Both Ways (10K)
- .....> One Way (10K)



## ATTENTION RESIDENTS

# ORCHARD TO OCEAN RUN SATURDAY, MARCH 10, 2012 TO BENEFIT THE CARPINTERIA PUBLIC SCHOOLS

**On Saturday, March 10** the Carpinteria Education Foundation will be starting a 5K, 10K and 1 Mile Fun Run through the streets and surrounding areas of Carpinteria. The purpose of the event is to raise funds for schools in the district.

The 10K race will start at approximately 8:00 a.m. The 5K will start at approximately 9:00 a.m. and the 1-Mile run will start at approximately 10:00 a.m.

The streets in your neighborhood will not be closed at any time; however, there will a soft closure 6<sup>th</sup>-8<sup>th</sup> street, closed to through traffic and open to residents only. The runners will be on these streets from 8:00 a.m. until approximately 10:30 a.m. Please be extra cautious while entering and exiting driveways, should you need to drive on these streets during the race.

The proceeds from this event will benefit all the students of the Carpinteria Unified School District. Feel free to cheer on the participants, or come on out and run in the event along with us.

**On Friday, March 9th** the Main Family Resource Center inside parking lot will be closed to Tenant parking. We will be setting up the event area.

We hope that this event does not inconvenience you or your family. If you have any questions, please call 805-566-1615. Thank you for supporting our community!

**CITY OF CARPINTERIA**  
STANDARD INDEMNIFICATION AND INSURANCE PROVISIONS  
For  
SPECIAL EVENTS

**Special Event:** 20th Annual Orchard to Ocean 10K, 5K

**Scheduled for:** March 10, 2012

**INDEMNIFICATION**

Carpinteria Education Foundation, Inc., shall defend, indemnify and save harmless the CITY, its officers, agents and employees from any and all claims, demands, damages, costs, expenses (including attorney's fees), judgments or liabilities arising out of this Agreement or occasioned by the performance or attempted performance of the provisions hereof; including, but not limited to, any act or omission to act on the part of the or his agents or employees or other independent directly responsible to him; except those claims, demands, damages, costs, expenses (including attorney's fees), judgments or liabilities resulting solely from the negligence or willful misconduct of the CITY.

EVENT SPONSOR shall notify CITY immediately in the event of any accident or injury arising out of or in connection with the permitted activity/event.

**INSURANCE**

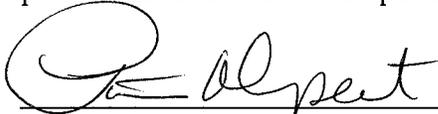
Without limiting the EVENT SPONSOR indemnification of the CITY, EVENT SPONSOR shall procure the following required insurance coverage at its sole cost and expense. All insurance coverage are to be placed with insurers which (1) have a Best's rating of no less than B+: VIII, and (2) are admitted insurance companies in the State of California. All other insurers require the prior approval of the CITY. Such insurance coverage shall be maintained during the term of the permitted activity/event. Failure to comply with the insurance requirements shall place EVENT SPONSOR in default. EVENT SPONSOR shall provide a certified copy of any insurance policy to the CITY within ten (10) working days of scheduled event.

**1. General Liability Insurance.** The general liability insurance shall include personal injury liability coverage, shall afford coverage for all premises and operations of EVENT SPONSOR and shall include contractual liability coverage for this Agreement between CITY and EVENT SPONSOR. The automobile liability insurance shall cover all owned, non-owned and hired motor vehicles, which are operated on behalf of EVENT SPONSOR pursuant to EVENT SPONSOR activities hereunder. CITY, its officers, employees, and agents shall be named as Additional Insured on any policy. A copy of the endorsement evidencing that the CITY has been added as a named additional insured on the policy, must be attached to the certificate of insurance. The limit of liability of said policy or policies for general and automobile liability insurance shall not be less than \$1,000,000 per occurrence combined single limit for bodily injury and property damage. Personal injury liability coverage shall also be in the amount of not less than \$1,000,000 per occurrence and aggregate. Said policy or policies shall include severability of interest or cross liability clause or equivalent wording. Said policy or policies shall contain a provision of the following form: "Such insurance as is afforded by this policy shall be primary and

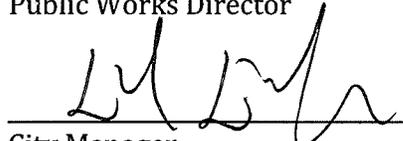
contributory to the full limits stated in the declarations, and if the CITY has other valid and collectible insurance for a loss covered by this policy, that other insurance shall be excess only." Said policy or policies shall provide that the CITY shall be given thirty (30) days written notice prior to cancellation or expiration of the policy or reduction in coverage.

EVENT SPONSOR shall submit to the office of the designated CITY representative certificate(s) of insurance and endorsements documenting the required insurance as specified above, prior to any related permit becoming effective. Current certificate(s) of insurance shall be maintained at all times in the office of the designated CITY representative, as a condition precedent to any permitted activity/event. The approval of insurance shall neither relieve nor decrease the liability of the EVENT SPONSOR.

2. A signed copy of this Agreement shall be submitted to the City of Carpinteria, Department of Public Works, 5775 Carpinteria Avenue, Carpinteria, California, 93013 prior to the event for which permission is requested.

 1/18/12  
Applicant Representative Date

 1/19/12  
Public Works Director Date

 1/19/12  
City Manager Date

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/17/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

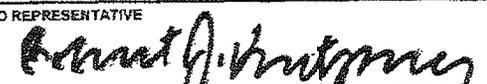
<b>PRODUCER</b> Self Insured Schools of CA PO Box 1847 Bakersfield, CA 93303-1847	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 661.636.4495 E-MAIL ADDRESS: PRODUCER CUSTOMER ID #:	FAX (A/C, No): 661.636.4418													
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<b>INSURED</b> Self Insured Schools of CA SISC II 1300 17th Street PO Box 1847 Bakersfield, CA 93303-1847 Carpinteria Unified School District															

**COVERAGES**      **CERTIFICATE NUMBER: 11-12 Carpinteria**      **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJ <input type="checkbox"/> LOC			SLP 7111 12	07/01/2011	07/01/2012	EACH OCCURRENCE \$ 1,500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			SAP 7111 12	07/01/2011	07/01/2012	COMBINED SINGLE LIMIT (Ea accident) \$ 1,500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	BLANKET BUILDINGS AND PERSONAL PROPERTY			SPP 7111 12	07/01/2011	07/01/2012	BLANKET LIMIT \$250,000 \$2,500 DEDUCTIBLE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Participation in Orchard to Ocean Run, for which Carpinteria Education Foundation is listed as Additional Insured, as respects Carpinteria Unified School District's operations liability arising from their involvement in the above described event.

<b>CERTIFICATE HOLDER</b>  Carpinteria Education Foundation P.O. Box 9 Carpinteria, CA 93014	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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<b>INSURED</b> Self Insured Schools of CA SISC II 1300 17th Street PO Box 1847 Bakersfield, CA 93303-1847 Carpinteria Unified School District	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"><b>INSURER A:</b> Self Insured Schools of Calif.</td> <td style="width: 20%;"><b>NAIC #</b></td> </tr> <tr> <td><b>INSURER B:</b></td> <td></td> </tr> <tr> <td><b>INSURER C:</b></td> <td></td> </tr> <tr> <td><b>INSURER D:</b></td> <td></td> </tr> <tr> <td><b>INSURER E:</b></td> <td></td> </tr> <tr> <td><b>INSURER F:</b></td> <td></td> </tr> </table>	<b>INSURER A:</b> Self Insured Schools of Calif.	<b>NAIC #</b>	<b>INSURER B:</b>		<b>INSURER C:</b>		<b>INSURER D:</b>		<b>INSURER E:</b>		<b>INSURER F:</b>	
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**COVERAGES** **CERTIFICATE NUMBER: 11-12 Carpinteria** **REVISION NUMBER:**

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	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB					AGGREGATE \$
	DEDUCTIBLE					\$
	RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	BLANKET BUILDINGS AND PERSONAL PROPERTY		SPP 7111 12	07/01/2011	07/01/2012	BLANKET LIMIT \$250,000 \$2,500 DEDUCTIBLE

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 \*Use of facilities, streets and property during policy year, for which use the City of Carpinteria is listed as Additional Insured, as respects to written contract with the insured.

<b>CERTIFICATE HOLDER</b>  City of Carpinteria 5775 Carpinteria Avenue Carpinteria, CA 93013	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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<b>PRODUCER</b> Self Insured Schools of CA PO Box 1847 Bakersfield, CA 93303-1847	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 661.636.4495      FAX (A/C, No): 661.636.4418 E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: INSURER(S) AFFORDING COVERAGE      NAIC #
<b>INSURED</b> Self Insured Schools of CA SISC II 1300 17th Street PO Box 1847 Bakersfield, CA 93303-1847 Carpinteria Unified School District	INSURER A: Self Insured Schools of Calif. INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

**COVERAGES**      **CERTIFICATE NUMBER: 11-12 Carpinteria**      **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURER	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC		SLP 7111 12	07/01/2011	07/01/2012	EACH OCCURRENCE \$ 1,500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS		SAP 7111 12 \$1,000 DED ACV COMP/COLL	07/01/2011	07/01/2012	COMBINED SINGLE LIMIT (Ea accident) \$ 1,500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in HI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				WC STATUTORY LIMITS    OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	BLANKET BUILDINGS AND PERSONAL PROPERTY		SPP 7111 12	07/01/2011	07/01/2012	BLANKET LIMIT \$250,000 \$2,500 DEDUCTIBLE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

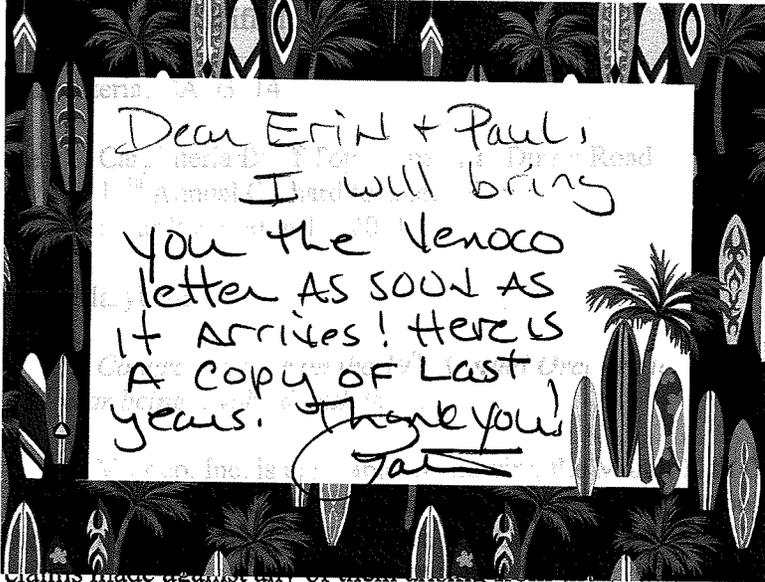
<b>CERTIFICATE HOLDER</b>  William Herbert Company Attention: Allen Porter 4299 Carpinteria Avenue #201 Carpinteria, CA 93013	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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VENOCO, INC.

Feb.22, 2011

Marybeth Carty  
Race Coordinator



*Run! This is Venoco's*

...rhard to Ocean Run, to  
...District agrees to  
...harmless from any  
...Venoco, Inc., its officers,  
directors, employees, agents and affiliates and Carpinteria Bluffs LLC, their officers,  
directors, employees, agents, affiliates and members are named as additional insureds  
under the School District's General Liability Policy (\$1,000,000 limit per occurrence).

If the foregoing is acceptable please have a representative of the Carpinteria Unified School District sign in the space below and provide me with a Certificate of Insurance prior to the day of the race. If you have any questions do not hesitate to contact me.

Sincerely,

Edward J. O'Donnell  
Senior Vice President

Agreed to and Accepted this

Carpinteria Unified School District

22 day of Feb., 2011

By: \_\_\_\_\_

Its: \_\_\_\_\_

**ATTACHMENT C**



**CITY OF CARPINTERIA**  
**DEPARTMENT OF PUBLIC WORKS**  
**SPECIAL EVENT CONDITIONS OF APPROVAL**  
**FOR ORCHARD TO OCEAN**  
**MARCH 10, 2012**  
**PERMIT VALID FROM 6:00 AM TO 12:30 PM**

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1. All participants shall sign written acknowledgment stating the following:
  - They do not have exclusive use of City streets
  - The California Vehicle Code must be complied with, including but not limited to section 21464, "Interference with Traffic Devices"
  - That due caution shall be exercised.
2. This permit for use of the public rights of way for the subject event is not intended to provide participants with any guarantee of safety in completing the proposed activity. Participants shall be responsible for their own safety in using the public rights of way.
3. This permit covers City street rights-of-way only. It shall be the applicant's responsibility to acquire any other permits or permission from other jurisdictions or departments, including the Community Development Department, and or private property owners.
4. The Event Sponsor shall conduct a pre-event briefing for all event monitors explaining the conditions of this permit and to instruct monitors that no vehicle entering or operating on the event route shall be unreasonably impeded.
5. 'No Parking' signs shall be installed 72 hours in advance in those areas where parking will be affected.
6. Barricades/cones shall be installed one half hour (minimum) prior to beginning of event and shall be removed immediately upon completion of the event. Vehicles shall be placed on the event side of any wooden barricades as an added measure of protection.
7. All barricades shall be monitored to ensure emergency vehicles can enter and exit the event location without impediment.
8. Unsatisfactory conduct by event monitors, promoters or sponsors is grounds for revocation of this permit and/or denial of future permits.
9. The Event Sponsor shall notify the Carpinteria City Sheriff's Department and the Carpinteria-Summerland Fire Department no less than 72 hours prior to the event. The Event Sponsor shall comply with their recommendations.

10. Upon completion of this event, the Event Sponsor shall return all areas within the road right-of-way to its pre-event condition. This includes collecting and disposing of all trash and debris, and removing all posters and markings on paved surfaces. The use of spray paint or other permanent marking material is prohibited.
11. All traffic control signage notifying motorists of approved road closures and detours shall be in conformance with the California Manual on Uniform Traffic Control Devices.
12. Recycling containers shall be provided to participants. Waste diversion shall be reported to Erin Maker, Environmental Coordinator at 805-684-5405 ext. 415 [erinm@ci.carpinteria.ca.us](mailto:erinm@ci.carpinteria.ca.us) (this information can be obtained from the waste hauler used for the event. A waste diversion sheet can be provided by the City if needed).
13. The Event shall comply with Municipal Code §8.52 Smoking Regulations. The Code prohibits smoking in all public places where other persons can be exposed to secondhand smoke. Pursuant to §8.52.060 D, the applicant shall designate a smoking area where smoking may be permitted subject to the conditions listed in §8.52.060 C.
14. All monitors shall wear fluorescent safety vests.
15. Signs guiding event participants along the event route shall not imitate posted traffic control devices in any way except where they apply to all motorists and have been approved by the City Traffic Engineer.
16. The Event Sponsor shall warn participants of areas of the course which may be wet or muddy due to recent rains. Appropriate warning signs shall be placed by the Event Sponsor at such wet or muddy areas that may not otherwise be visible to participants well in advance.
17. It is the responsibility of the Event Sponsor to inspect the physical condition and determine the suitability of the event route.
18. Monitors shall be placed at strategic locations along the event route to ensure participants' compliance with the California Vehicle Code. Monitors shall not perform traffic control operations.
19. The City of Carpinteria makes no warranty, express or implied, as to the suitability of any roadway, bikeway or sidewalk for the event proposed. Not all City facilities are specifically designed for use as proposed.

I agree to comply with the above-mentioned special conditions.

\_\_\_\_\_  
Authorized signature

\_\_\_\_\_  
Date