



RENEWAL APPLICATION for SHORT-TERM RENTAL LICENSE-2018

Submit Application before JUNE 30, 2018 to: Carpinteria Community Development Department
5775 Carpinteria Avenue, Carpinteria, CA 93013, (805) 684-5405

PLEASE READ: Prior to using any Residential Unit as a Short-Term Rental,¹ the owner is required to apply for and obtain a Business License and Transient Occupancy Tax (TOT) Certificate. A submittal checklist is attached to this application as Attachment A. Please submit this checklist with your completed application. At all times a Residential Unit is in use as a Short-Term Rental, notices shall be posted in a manner approved by the City of Carpinteria. The City of Carpinteria will send license and other materials for posting and instructions for posting to owners once licenses are issued. If you would prefer that license and other posting materials be sent to the property manager, initial here _____. Per Carpinteria Municipal Code section 3.20, for each Residential Unit being used as a Short-Term Rental, property owners are required to submit a TOT Remittance Form and payment of all applicable TOT (or report that no TOT was due). Form and payment, if applicable, are due four times a year (quarterly). Remittance forms and other information is available on the City of Carpinteria's website at <http://www.carpinteria.ca.us/>.

Renewal License Requested (for new licenses, see Initial Application for Short-Term Rental License):		
<input type="checkbox"/> Vacation Rental –Please select Vacation Rental Overlay District location (see Attachment A): <input type="checkbox"/> Area A <input type="checkbox"/> Area B <input type="checkbox"/> Area C <input type="checkbox"/> Area D <input type="checkbox"/> Outside Overlay District		<input type="checkbox"/> Home Stay (owner remains on site)
Your Vacation Rental License #:		Your Home Stay License #:
Business Owner Information:		
Owner/Trustee Name(s) :		Owner Email:
Owner Mailing Address:		Owner Phone No.:
Business Information:		
Business Name (if applicable):		
Short-Term Rental Address & Unit Number: ²		Assessor's Parcel No. (APN):
Total No. of Bedrooms in Residential Unit:	Total No. of Dedicated Parking Spaces for Residential Unit: ³	
For Vacation Rentals Only: Owner or site manager must reside within 30 miles of Vacation Rental for availability in emergencies. Property manager contact information will be posted on exterior notice and on City of Carpinteria website for emergency contact.		
Your Property Manager/Management Company Name:		Prop. Mgr. Email:
Property Manager Mailing Address:		Prop. Mgr. Phone No: Prop. Mgr. Alt. Phone No. (Opt.):
Initial that the Short-Term Rental unit is in Code Compliance: — I attest that the residential unit licensed for Short-Term Rental meets all applicable building, health and safety standards.		
Initial that the Short-Term Rental unit has adequate insurance: — I attest that the residential unit licensed for Short-Term Rental is covered by adequate insurance for vacation rental use, including and not limited to fire, hazard and liability insurance.		
This license is not a permit and does not authorize any occupation or activity which is otherwise not permitted by any regulation, rule or law, whether adopted by city, state or federal government. Persons having paid a Business License tax are not thereby relieved from the payment of any other fees or taxes required by city, state or federal government. The City has made no independent evaluation of, and does not warrant, the factual accuracy of the affidavits submitted herewith. Misrepresentations on this application are a violation of Carpinteria Municipal Code section 5.04.320.		
I certify under penalty of perjury that the information provided herein is true, correct and complete.		
Owner Signature _____	Printed Name & Title _____	Date _____
Fees (checks only: make checks payable to City of Carpinteria): <input type="checkbox"/> \$105 ⁴ (Short-Term Rental Application/License Annual Renewal)	For Office Use Only: Date: _____ Receipt No.: _____ By: _____	
¹ Short-Term Rental is defined in Chapter 14.08 of the Carpinteria Municipal Code (CMC) as the rental of a residential unit for a period of thirty (30) consecutive calendar days or less. Short-Term Rentals include both Vacation Rentals and Home Stays, which are also defined in Chapter 14.08 of the CMC.		
² Where multiple Residential Units are located on the same parcel, a separate application must be submitted for each Residential Unit.		
³ Calculation of the total number of dedicated parking spaces for each Residential Unit <u>does not include street parking or general guest parking</u> .		
⁴ This fee includes the state-mandated Disability Access Fee, which is used to increase disability access and compliance with construction-related accessibility requirements and to develop education resources for businesses to facilitate compliance with federal and state disability laws. Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants, with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Div. of State Architect, The Dept. of Rehabilitation, and The CA Commission on Disability Access. Additional fees may apply for inspections and review by the City's Building Division or Code Compliance staff for verification of compliance with building and safety codes.		
Zoning Verification / Certificate of Occupancy Clearance: <input type="checkbox"/> Yes <input type="checkbox"/> No Staff: _____		
Community Development Department Signature _____	Printed Name & Title _____	Date _____
Attachment A: Renewal Application Checklist and Vacation Rental Overlay Map		

STR Renewal Application-4-23-18

If you have any questions, please contact the Community Development Department:
Call us: 805-755-4410; email us: STR@ci.carpinteria.ca.us; and/or visit <http://carpinteria.ca.us> for forms and FAQs



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Attachment A

City Of Carpinteria

Submittal Checklist for Renewal Application for Short-Term Rental (for new applications, see Initial Application for Short-Term Rental) Business Tax License and Transient Occupancy Tax Certificate Application for Short-Term Rental Use

*****Please Submit with Completed Renewal Application*****

Submittal Requirements

All STR Applicants:

Check Here

1. Completed Business Tax License and Transient Occupancy Tax Certificate Renewal Application for Short-Term Rental Use
2. Payment of \$105

Contact the city for current number of available licenses in each area of the VROD. View a larger map on the city's website.

Vacation Rental Overlay District

