



City Hall Advance

**Current & Upcoming Projects/News
from Carpinteria City Hall
for June 2017**

EXECUTIVE / CITY CLERK SUMMARY



Seasonal Services have begun!

The Memorial Day holiday traditionally begins summer season services at the City. In particular, daily lifeguard service is now being conducted at the City beach between Linden and Ash Avenues and City HOST volunteers are providing visitor information from the kiosk at the Linden Avenue Visitor Center kiosk Friday through Sunday of each week.

Budget Work

City staff has completed drafting the fiscal year 2017-18 proposed budget. The budget is scheduled for public release on Monday, June 5th, and will be reviewed by the City Council at its regular meeting of June 12th. The budget illustrates several issues identified in the recently completed Five Year Financial Plan and which represent challenges and opportunities for the City to improve its financial condition in order to provide improved and stable services in the future.

- The City's reserves are solid and the budget anticipates making contributions as necessary to meet reserve policy levels. The City's largest reserve, the Uncertainty Reserve, will continue to be funded at 55% of prior year General Fund spending or just under \$4.6 million.
- General Fund Revenues exceed expenses before transfers and subsidies to other funds in the amount of \$271,670.
- Due in large part to special revenue sources such as Assessment Districts being fixed and not having increased since the mid 1990's, there is a gap between projected revenues and costs that does not allow for the City to address major maintenance and capital improvement project priorities on an annual basis (the Five Year Financial Plan estimates this shortfall at about \$1.5 million).

- The City subsidizes a number of these special funds so that they balance and the annual projected subsidy is \$530,301. This also results in a General Fund Operating deficit of \$258,631.
- Due to this gap, the Available Fund Balance, i.e., the undesignated reserve amount, is being depleted as the City attempts to address major maintenance, capital, and long-range planning projects and programs.
- This is not sustainable. Once the Available Fund Balance is exhausted, General Fund contributions to special funds, one-time expenses and capital projects will no longer be possible without reduced spending in other program areas.

Venoco Bankruptcy

The City is monitoring the Venoco, Inc. bankruptcy process carefully and is prepared to engage in that process, as necessary, in order to ensure that public interests are being addressed. The City controls the tidelands, i.e., ocean area within its incorporated area, which is, generally, the offshore area adjacent the City and extending about 2 miles offshore. Within this area the City has entered into leases with various oil and gas entities for pipelines and the Casitas Pier. The City wishes to ensure that any successor in interest to Venoco understands the maintenance obligations associated with these facilities and is capable of meeting them. The City also regulates various aspects of the onshore Carpinteria oil & gas plant and related facilities through development permits and wishes for any successor in interest to be aware of the requirements set forth through those permits.

General Plan/Coastal Plan Consultant Hired

The City has hired Amec Foster Wheeler to assist it with updating its General Plan/Coastal Plan update. The General Plan/Coastal Plan is the City's primary policy document for the future development of the community and for planning projects, programs and services. It also serves to demonstrate local compliance with the California Coastal Act and provides the basis for the City to maintain land-use permitting authority in the Coastal Zone (all of Carpinteria is within the state Coastal Zone). The contract amount is for just under \$700,000, which will pay for services provided over the expected three-year process. Work is expected to begin in June and public meetings will be held later this calendar year.

City Council Meeting Agenda Matters Tentatively Scheduled for June 2017

- Budget
- Heath Ranch Park Plan
- Consider extension of Commercial Marijuana Moratorium
- In Lieu Housing Fee
- Linden / Casitas Project Joint Use Agreement
- Linden / Casitas Project Inspection Services Contract

B U S I N E S S & E C O N O M I C D E V E L O P M E N T

First Friday

June's First Friday theme is "Sounds of Summer" and will be held on Friday, the 2nd, from 4 – 7 pm. The Coconuts Band will play from 4 to 7 pm at the Seal Fountain. An advertisement regarding First Friday will be placed in the Coastal View News.



**City of Carpinteria
GATV Channel 21 Schedule for June 2017**

Date	Program		Start Time	Estimated End Time
6/1	Community Scroll		All Day	
6/2	Community Scroll		All Day	
6/3	Community Scroll		All Day	
6/4	Community Scroll		All Day	
6/5	Planning Commission Meeting	Live Broadcast	5:30 pm	7:30 pm
6/6	Community Scroll		All Day	
6/7	Fire District Board Meeting	Live Broadcast	5:30 pm	6:30 pm
6/7	Planning Commission Meeting	Rebroadcast	8:00 pm	10:00 pm
6/8	Community Scroll		All Day	
6/9	Fire District Board Meeting	Rebroadcast	7:00 pm	8:00 pm
6/10	Planning Commission Meeting	Rebroadcast	5:00 pm	7:00 pm
6/11	Community Scroll		All Day	
6/12	City Council Meeting	Live Broadcast	5:30 pm	8:00 pm
6/13	School District Board Meeting	Live Broadcast	5:30 pm	7:30 pm
6/14	Water District Board Meeting	Live Broadcast	5:30 pm	8:00 pm
6/14	City Council Meeting	Rebroadcast	8:00 pm	10:30 pm
6/15	School District Board Meeting	Rebroadcast	7:00 pm	9:00 pm
6/16	Water District Board Meeting	Rebroadcast	7:00 pm	9:30 pm
6/17	City Council Meeting	Rebroadcast	5:00 pm	7:30 pm
6/18	Community Scroll		All Day	
6/19	Community Scroll		All Day	
6/20	Community Scroll		All Day	
6/21	Community Scroll		All Day	
6/22	Community Scroll		All Day	
6/23	Community Scroll		All Day	
6/24	Community Scroll		All Day	
6/25	Community Scroll		All Day	
6/26	City Council Meeting	Live Broadcast	5:30 pm	8:00 pm
6/27	School District Board Meeting	Live Broadcast	5:30 pm	7:30 pm
6/28	Water District Board Meeting	Live Broadcast	5:30 pm	8:00 pm
6/28	City Council Meeting	Rebroadcast	8:00 pm	10:30 pm
6/29	School District Board Meeting	Rebroadcast	7:00 pm	9:00 pm
6/30	Water District Board Meeting	Rebroadcast	7:00 pm	9:00 pm
7/1	City Council Meeting	Rebroadcast	5:00 pm	7:30 pm

**Note: Community Scroll plays before & after broadcasts listed



ENGINEERING DIVISION

Santa Monica Road and Via Real Intersection Feasibility Study

On May 8th, the City Council approved an agreement with MNS Engineers to prepare a feasibility study on the Santa Monica Road and Via Real Intersection. This intersection is also where the US 101 northbound off-ramp ends and northbound on-ramp begins resulting in an irregular intersection. The study will explore the impacts of

changing the intersection control. Possible intersection controls to look at would be a signalized intersection or a roundabout.

Survey and Engineering Design for the Via Real Drainage Improvements Project

The City Council authorized an agreement with MNS Engineers to provide survey and engineering design of a storm water capture project along Via Real. The work will include a comprehensive design-grade survey of the right-of-way and existing facilities including curb and gutter, catchments, topography and any utilities, as well as engineering design of a storm water infiltration basin at the north end of Poplar Street, an engineered bioswale along Via Real and connections to the Caltrans drainage facilities. The project is intended to mitigate flood impacts, improve water quality and provide groundwater recharge.

Traffic Safety Committee Recommendations

The Council also approved the recommendation of the Traffic Safety Committee to remove 100 feet of red curb along the former bus pocket on Ash Avenue adjacent to the Salt Marsh Park and install a loading zone at this location.

Hwy 101 Update: Linden and Casitas Project

The City Council received an update on the Linden Avenue and Casitas Pass Road Interchanges Project at its May 8th meeting from Ayars and Associates, the public relations firm hired for the project. The presentation included information on building the embankments, raising the new bridges by 10 feet, switching traffic onto the new sections, demolishing the old bridges, and following a similar sequence to build the remaining portions of the bridges before opening the entire spans to traffic and future widening. Project updates can be found at www.sbroads.com.

Report on Parking Lot No. 2

At the May 8th City Council meeting, the Council received testimony and a letter from a property owner who is adjacent to Parking Lot No. 2, expressing concern over the condition of the parking lot. Public Works presented an update on the condition and maintenance work at Parking Lot No. 2 at the May 22nd Council meeting.

Linden Avenue & Casitas Pass Road Interchanges Project

In June, Public Works will bring forward two project-related agreements to the City Council for approval. One is an agreement with MNS Engineers to provide inspection services for the project and the other is a joint-use agreement with Southern California Edison (SCE) dealing with the placement of SCE's utilities for the construction of a sound wall.

Continuation of City's Assessment and Ad-Valorem Tax Districts

Pursuant to State law, each year the City follows a process of continuing the City's Assessment and Ad-Valorem Tax Districts for the following fiscal year. Typically, in March of every year, the City Council orders an Annual Report on each District. Staff presents the Annual Report at a City Council meeting in April, followed by a public hearing in May to continue each District and levy assessments for the following fiscal year.

Updates to the Capital Improvement Plan & Development Impact Fee Nexus Study

Public Works presented the Draft Capital Improvement Plan (CIP) at a special meeting of the City Council on December 12th, January 9th and January 23rd. The proposed CIP will also be submitted to the City's consultant preparing the Development Impact Fee Nexus Study. The updates to the CIP and Development Impact Fee Nexus Study were tentatively scheduled to go before the City Council in the spring of 2017.

CAPITAL PROJECTS

Carpinteria Avenue Bridge Replacement Project

The project received approval through the Planning Commission in November of 2016. With Planning Commission approval, the project team has begun the permit process through California Fish and Wildlife, US Army Corps of Engineers and the Central Coast Regional Water Quality Control Board (CCRWQCB). The applications have since been determined complete by CCRWQCB and Fish and Wildlife, while the US Army Corps of Engineers has requested more information.

Public Works has begun work on utility coordination and continues to make progress. Major utilities that will be affected include: the overhead electrical lines on the mountain side of the bridge, a sanitary line located under the creek bed, and multiple other utilities currently strapped to the outside of the bridge. The new bridge design will accommodate the utilities to be placed in and on the bridge structure. Carpinteria Sanitary District has utility lines located under the existing bridge structure and creek bed. They were recently able to locate and mark the locations. A utility coordination meeting was held on February 28th at City Hall where the project team was able to discuss utility coordination with all affected utility companies.

Public Works has also begun obtaining affected property owner signatures and coordination with residents along Carpinteria Creek. A DRAFT right-of-way exhibit has been prepared to be included in the coordination with the residents. Part of the construction and mitigation efforts include work and access to the creek bed on private property. Much of the work in the creek bed includes removal of non-native vegetation and invasive species while also planting native riparian plants.

Public Works is also working closely with the design consultants to make progress on the 95% plans, specifications and estimates.

The Carpinteria Avenue Bridge Replacement Project consists of replacing the existing bridge over Carpinteria Creek. The proposed bridge deck includes two 12-foot lanes, two 5-foot bike path lanes, a 14-foot striped median, and 8-foot-wide raised sidewalks on each side of the road. The proposed bridge structure is a three-span alternative with two sets of columns placed outside of the low point of the creek. To fund the estimated \$16 million project, Public Works obtained a federal grant under the Federal Highway Administration's Highway Bridge

Program. The grant will pay 88.53% of all eligible costs to replace the bridge. Additional funding will come from the City's Development Impact Fee program and Measure A revenues.

Linden Avenue and Casitas Pass Road Interchanges Project 2017 Pavement Maintenance Project

The Department of Public Works is currently working, as project partner, with the Santa Barbara County Association of Governments (SBCAG) and the California Department of Transportation (Caltrans) to develop this project.

Freeway construction continues on the shoulders and median as well as clearing and grubbing. Public Works Staff has been monitoring the clearing of the area west of Carpinteria Creek where the proposed new northbound Casitas Pass ramps will be located. Staff performs site visits and verifies the protected areas and grading work is consistent with the approved plans.

Casitas Pass overcrossing will continue to have nighttime closures in early June to complete the bridgework.

The City will take ownership of certain parts of the project once construction is completed. The new Via Real Bridge over Carpinteria Creek will become a City-owned structure and Public Works continues to inspect and review Caltrans' work to ensure the City receives a good product with the new facilities.

The Department continues to coordinate and make progress with the Federal Emergency Management Agency (FEMA) floodplain mapping for the project. Staff has provided FEMA with floodplain analysis and responds to additional requests and comments as they are received.

2017 Pavement Maintenance Project

Public Works was authorized to move forward on a citywide pavement maintenance project utilizing \$500,000 of the General Fund. Staff has worked with engineers at Pavement Engineering Inc. (PEI) to develop a list of proposed street segments to apply slurry seal treatment to and took it to City Council in November 2016 for approval. The Department is working with PEI to develop a plans, specifications, and estimates (PS&E) package to have ready to bid soon. PEI has begun preparation of the PS&E and submitted the 80% plans to Public Works for review.



Proposed street segments to be included in the 2017 Pavement Maintenance Project.

BOARDS & COMMITTEES

Downtown “T” Business Advisory Board & Carpinteria First Committee

The next meeting of the Carpinteria First Committee will take place on Thursday, June 1st at 8:45 am, and the Downtown “T” Business Advisory Board will meet on Thursday, July 6th, at 8:00 am. Both meetings will take place at Carpinteria City Hall.

Solid Waste

Outreach to the business community for input on drafting regulations for the retail sale of polystyrene foam started in May and is expected to continue through the summer. Staff has received positive feedback from residents and businesses in the community in reaction to the May Living the Green Life column on source reduction, and is now working to schedule targeted public meetings for the local businesses community.

On April 7, 2015, the State Water Board adopted an Amendment to the Water Quality Control Plan for Ocean Waters of California (Ocean Plan) to Control Trash and Part 1 Trash Provision of the Water Quality Control Plan for Inland Surface Waters, Enclosed Bays, and Estuaries (ISWEBE Plan). Together, they are collectively referred to as 'the Trash Amendments'. The project objective for the Trash Amendments is to provide statewide consistency for the Water Board’s regulatory approach to protect aquatic life and public health beneficial uses, and reduce environmental issues associated with trash in state waters, while focusing limited resources on high trash generating areas. The State Water Board announced at the quarterly California Stormwater Quality Association (CASQA) meeting that Phase II MS4 Permittees would be receiving Order 13383 on June 1, 2017. It is

expected that the Order will give permittees two options for compliance; however, the State Water Board has already said that the guidelines for compliance and list of approved capture devices will not be available to permittees until sometime in July. This creates a challenge for the City in drafting a response to the Order in a timely manner. Phase II Permittees and CASQA are working with the State Water Board on expediting the release of the guidelines, as well as extending the required time frame for response to the Order (traditionally three months).

Sustainability

A representative from the City sits on the Advisory Working Group for Central Coast Power, the group of local agencies exploring the feasibility of community choice energy for Santa Barbara, San Luis Obispo, and Ventura counties and their cities (<http://www.centralcoastpower.org/>). The draft feasibility study is currently under peer review and expected to be released once review is completed in late June.

Street Maintenance for June 2017

- First Friday Prep
- Downtown Business Advisory Board Banner Installations
- Flag Day Flag Installations
- Neighborhood Street Tree Plantings
- Tree Watering Continues
- City-wide Striping (by Safety Striping)
- Weed Abatement
- Curb Painting
- Driver Feedback Sign Installations
- City Entry Signs Project (Roof Painting)
- Parking Lot No. 2 Repairs
- Public Works Yard Fencing (C&W)
- ABOP (June 10 & 24)

COMMUNITY DEVELOPMENT DEPARTMENT

DIRECTOR'S REPORT

PLANNING & BUILDING

Planning Commission

On Monday, June 5th, the Planning Commission will consider two separate requests for an addition and remodel to existing homes in the Concha Loma neighborhood. The Commission will also hear a request from the Omni Catering Company to allow the construction of a screened catering equipment storage area at the rear, southeast corner of the property.



Architectural Review Board

The Architectural Review Board will meet next on Thursday, June 15th. Scheduled thus far is a request to remodel an existing single-family residence on Olive Avenue that was damaged in a house fire and to construct a 328 square-foot addition to the rear of the residence to accommodate a master suite.

General/Coastal Plan Update Committee

The Committee will meet on Monday June 19th. Several team members from the firm of Amec Foster Wheeler will be present to join in on the discussion regarding the public rollout of this important multi-year work effort.

Santa Barbara County Association of Governments (SBCAG)

The next Technical Planning Advisory Committee (TPAC) meeting is scheduled for June 1st at the Solvang City Council Chambers. The TPAC meets the first Thursday of each month to discuss land use issues of regional importance.

CODE COMPLIANCE

Patrols at Parks and Beaches

As summer approaches, Compliance Officers will be stepping up patrols at all parks and beaches to ensure that dogs are leashed and their waste is being properly disposed of. We have observed that many are not abiding by the leash law, and a recent survey done for the City of the Bluffs properties revealed that poop bags with waste are being left in the preserve rather than being put in the trash cans. Warnings will be issued and voluntary compliance sought before issuance of the \$100 fine for first-time offenders.

Single-Family Rental Housing Inspection Program

Homeowners in Zone 3 (the area north of the Highway and east of Linden Avenue) are responding to the notices mailed out in May. Homeowners have until August to schedule their inspection and obtain a certificate of occupancy and business license.

P A R K S & R E C R E A T I O N

Community Garden

The project is moving along, and in June we will see the completion of the restroom as well as many of the hardscape and landscape features completed. The entire project should be completed by mid-July.

The City is currently recruiting to fill the position of Garden Manager to oversee operations of the community garden. The Garden Manager will serve as the primary contact for all garden-related matters, assist with the City's outreach to increase the level of active participation in gardening, and provide support for existing and new gardens. This is a part-time position, working a flexible schedule of 20 hours per week. For more information, contact Matt Roberts (805) 755-4449 or mattr@ci.carpinteria.ca.us.

Applications are available at:

http://www.carpinteria.ca.us/PDFs/hr_employment%20application%202016.pdf.

Summer Employment

We're still hiring for summer! The Parks and Recreation Department continues to seek self-motivated individuals to fill a variety of part-time positions at the City's Beach and Pool. The Pool offers lifeguard positions as well as a Senior Lifeguard position requiring a minimum of three years of lifeguarding experience. Additionally, the pool is hiring an Aqua Aerobics Instructor requiring previous group fitness instruction experience. Beach Lifeguards are needed to oversee the safety of the public beach and to instruct an assortment of beach and ocean activities. Candidates for lifeguard positions must possess strong swimming skills and have the ability to successfully pass the swim test for the Beach Lifeguard position. The City will provide training at minimal to no cost for those passing the swim test.

We are seeking a Concessions Manager to oversee the scheduling and overall operations of our summer beach concessions and pool concession inventory and display. The ideal candidate would have several years' experience in retail sales and/or retail management with the ability to manage inventory, displays, sales and staff. Previous experience using Point of Sale (POS) software and mobile devices is a plus.

Lifeguard positions range in salary from \$12-\$15/hr. Concession Manager pays from \$13-\$19/hr. and Cashier positions are \$11.59-\$17/hr. depending on experience and the position. The City is an equal opportunity employer. Contact Ann Meyer at (805) 755-4432 or anm@ci.carpinteria.ca.us for more information.

Applications are available at:

http://www.carpinteria.ca.us/PDFs/hr_employment%20application%202016.pdf.

Carpinteria Community Pool

June will wrap up the school year, and then it will officially be summer!! The Community Pool is now open 7 days a week and the weekend hours have extended from 10 AM to 4 PM on Saturdays and Sundays. Our evening hours will be extended Monday through Friday from 5:30 to 8:00 PM beginning June 12th. Recreational Swimming hours will be available from 1:00 to 3:00 PM, Monday through Friday also beginning June 12th. Come and join in the FUN for our *First Night Swim of the Summer* on June 23rd from 8 to 10 PM. Hot dog dinner, chips and drinks are provided for the cost of entry plus 2 dollars!

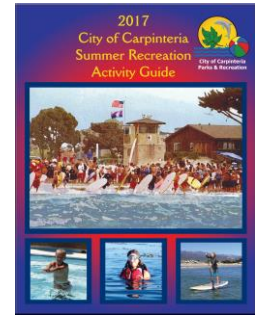
The pool will provide group swimming lessons and recreational swim time for the following youth groups: Boys and Girls Club June 20th, 21st, and 22nd; Patagonia Kids Club and Fun in the Sun will be taking swim lessons June 27th, 28th and 29th from 1 to 3 PM.

Pool Lifeguard Certification Class

The Pool will be conducting an American Red Cross blended learning course that includes a 2-year certification for Lifeguard, First Aid and CPR/AED for the Professional Rescuer. The registration must be done at the pool and online with the Red Cross. The cost of the class is \$150, and 7 hours of online content must be completed prior to the in-person skill sessions held at the pool from 9 AM to 5 PM on June 24th and 25th. For more information or to register, please contact Tamara at the pool at (805) 566-2417.

Swim Club

The Carpinteria Aquatics Club is now starting an 18 and 16 underwater polo team, practicing on Monday, Wednesday, and Friday. The 14 and 12 underwater teams continue to practice in preparation for the upcoming summer season with hopes of joining the Ventura Water Polo League. The swim club will continue through the summer attending June age Group championships and hopes to send swimmers to the Junior Olympics in late July.



Summer Recreation Activity Guide

The Recreation Guide is now available online at Carp-Pool.com, the Community Pool, and at City Hall. We offer a variety of aquatic activities at the pool and at the beach. Other activities offered include tennis and adult co-ed softball. Program registration is available at the Pool, City Hall, and by mail. For more information contact the pool (805) 566-2417 or CarpPool@verizon.net.

Junior Lifeguards

June 19th marks the start of the seven-week Junior Lifeguard Program. Enrollment for this season will take place at the pool and uniforms will be distributed upon registration. We are looking forward to another fun-filled summer with lots of activities. The cost for this year's program is \$390.00 and the program will run from June 19th until August 4th. The Junior Lifeguard Program is designed to teach the youth about ocean safety and oceanography as well as lifeguarding, emergency response, sportsmanship and much more. We hope to see many of these kids manning our lifeguard towers and instructing our beach programming in the future!

ADMINISTRATIVE SERVICES/FINANCE DEPARTMENT

MEMORANDUM

To: Fidela Garcia, City Clerk

From: John Thornberry, City Treasurer

Date: 6/1/2017

Subject: Cash Report – Government Code 41004



In accordance with California Government Code Section 41004, attached please find a schedule showing Cash Disbursements, Cash Receipts and Ending Cash Balances for each fund of the City for the periods beginning March 31, 2017 through April 30, 2017. Also in accordance with CGC 41004 I request that a copy of this report be filed with the City Council at your earliest convenience.

City of Carpinteria
Treasurer's Cash Report

	03/31/2017				04/30/2017
Fund	Cash	Disbursements	Receipts	Change	Cash
General	5,434,328.04	(193,324.27)	1,150,700.04	957,375.77	6,391,703.81
Traffic Safety	(1,019.80)	3,155.84	31.20	3,187.04	2,167.24
General Reserve	1,083,041.96	809.83	0.00	809.83	1,083,851.79
Replacement/Repair Reserve	1,036,308.30	774.89	0.00	774.89	1,037,083.19
Revolving	739,581.45	(242,902.93)	92.00	(242,810.93)	496,770.52
Replacement	7,626.03	5.70	0.00	5.70	7,631.73
Park Development	1,001.09	0.75	500.00	500.75	1,501.84
Park Maintenance	(171,540.85)	(21,187.35)	65,398.30	44,210.95	(127,329.90)
Gas Tax	112,142.74	(14,497.40)	0.00	(14,497.40)	97,645.34
Local Transportation	56,967.93	7.43	749.92	757.35	57,725.28
Measure A	1,510,913.64	37,760.73	47,568.87	85,329.60	1,596,243.24
Tidelands Trust	191,490.01	(31,519.50)	6,630.75	(24,888.75)	166,601.26
Street Lighting	1,047,184.63	(18,317.07)	132,769.28	114,452.21	1,161,636.84
Trust & Agency	2,347,703.22	(31,798.37)	31,245.72	(552.65)	2,347,150.57
Right of Way	(43,753.33)	(18,729.91)	80,607.11	61,877.20	18,123.87
PBIA	77,296.39	(4,509.22)	1,788.75	(2,720.47)	74,575.92
AB939	313,627.81	(16,087.05)	0.00	(16,087.05)	297,540.76
Measure D	632,285.28	472.78	0.00	472.78	632,758.06
Capital Improvement	822,746.47	(75,000.00)	30.00	(74,970.00)	747,776.47
Recreation Services	(261,806.75)	(33,654.59)	11,133.27	(22,521.32)	(284,328.07)
Total	14,936,124.26	(658,539.71)	1,529,245.21	870,705.50	15,806,829.76